



Website: www.whitwickpc.org.uk

To: The Chairman and Members of Whitwick Parish Council

11 April 2013

Dear Councillor

I hereby summon you to attend a meeting of the **Whitwick Parish Council** to be held at **7.00pm** on **Thursday, 18 April 2013** at the **St John the Baptist C of E School, Parsonwood Hill, Whitwick** for the purpose of transacting the following items of business.

Yours faithfully

Clerk to the Council

AGENDA

Apologies for Absence

Declarations of Interest

To receive declarations of interests in respect of items on the agenda. Members are reminded that they must declare whether the interest is a '*disclosable pecuniary interest*' (in which case you must leave the meeting while that item is under discussion) or a '*disclosable non-pecuniary interest*' (where you may remain in the meeting, vote and speak on the matter unless to do so would compromise your impartiality or other obligations set out in the Code of Conduct).

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1. PUBLIC QUESTION AND ANSWER SESSION

2. MINUTES

To approve the minutes of the Meeting held on 14 March 2013 (copy attached)

Clerk to the Council: *Phil Ellis CMA APDipPR, 16A Foan Hill, Swannington, Coalville, Leics LE67 8RD*
(tel: 07787 588760)(e.mail:clerk@whitwickpc.org.uk)

3. COMMUNITY POLICING

This is an opportunity for your local beat PC/PCSOs to have a dialogue with the Parish Council.

4. ANTI-SOCIAL BEHAVIOUR

Dave Burge, the new Anti Social Behavior Coordinator at North West Leicestershire District Council will be in attendance to introduce himself and explain what he does and how his team can be of benefit to the Parish Council and our local community.

5. PLANNING MATTERS

(a) Applications

NWLDC has consulted the Parish Council on the following application:

13/00246/FUL – Erection of single storey rear extension – 7 Cragdale, Whitwick

(b) Decisions

The following application has now been **approved** by NWLDC:

13/00034/FUL – Loft conversion/insertion of 3 dormer windows – 7 Martin Close, Whitwick

6. COUNTY COUNCILLOR'S REPORT

7. DISTRICT COUNCILLORS' REPORTS

8. ELECTORAL REVIEW OF NORTH WEST LEICESTERSHIRE: WARDING

The Local Government Boundary Commission for England has announced that it is minded to accept a council size of 38 members for NWLDC (as supported by the Parish Council) for the purposes of the next stage of the review – consultation on warding arrangements.

The Commission now needs information from people and groups across North West Leicestershire to help it to produce a new pattern of wards to accommodate 38 councillors.

In drawing up new boundaries, the Commission aims to deliver electoral equality for voters in council elections so that each councillor represents roughly the same number of voters. The review also aims to ensure that the new council wards reflect, as far as possible, the interests and identities of communities across the district.

NWLDC has also asked the Commission to conduct a 'single-member ward review'. The Commission will therefore seek to deliver electoral arrangements for North West Leicestershire where each ward is represented by one councillor. If the review divides a parish between District Council wards, it must also create parish wards

The consultation closes on 4 June 2013. Members' views are requested.

9. WHITWICK COMMUNITY ENTERPRISES

To determine:

(a) Whether to have a Parish Council stall at this year's Party in the Park which is due to be held on Saturday, 7 September 2013

(b) How many page(s) to purchase in the next edition of Closeknit magazine. A page for the community survey results will be funded via the Big Society Grant.

10. ACCOUNTS FOR PAYMENT

To approve the following payments:

P J Ellis – Postages and misc expenses: October 2012 – March 2013 - £26.88

P J Ellis – Mileage (March) - £24.30

Society of Local Council Clerks – publications - £59.15

Leics. Playing Fields Association – membership 2013/4 - £20.00

NALC/LRALC – membership fees 2013/4 - £762.67

2Commune Ltd – website domain name registration (2 years) - £

Parish Online – web mapping software (annual fee (£90) + initial set up charge (£20) + VAT) - £132.00

11. BANK RECONCILIATION AND RECEIPTS AND PAYMENTS TO 31 MARCH 2013

The Clerk to submit end of year accounts (copies attached). Also to note that the Receipts and Payments Summary for the 4th quarter has been scrutinised and approved by the Chairman in accordance with the Council's internal financial control procedures.

12. AUDIT OF ACCOUNTS

The Clerk to report that Grant Thornton have been appointed as the Council's external auditors. They have given notice of the annual audit for the year ending 31 March 2013 and have appointed 17 June as the date on or after which interested persons may exercise their rights. Notice of audit will be publicised from 3 May and the accounts made available for public inspection between 17 May and 14 June.

Next meeting: The next meeting is scheduled for Thursday, 16 May 2013